

# PRESBYTERY OF GENESEE VALLEY

## Formation of Ministry Team

**Definition:** A ministry team is a *short-term* group organized to accomplish a *specific and well-defined task*.

Any standing committee of the Presbytery may form a ministry team to accomplish a specific aspect of its work. Ministry teams may not exist without a parent committee to provide funding, oversight, and evaluation. The committee establishes a deadline by which the specific task will be accomplished. Upon completion of that task, the ministry team is dissolved.

People who serve on a ministry team are generally selected for their interest and/or expertise in a particular subject. The oversight committee is responsible for recruiting a convener and members of the team with sensitivity to the inclusiveness that best represents the diversity of the Presbytery. The committee will report the formation of a ministry team and its purpose to the stated clerk.

Committee with oversight of ministry team \_\_\_\_\_

Name of ministry team \_\_\_\_\_

Purpose/goals/objectives of ministry team:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Time frame:** Starting date \_\_\_\_\_ Approximate ending date \_\_\_\_\_

**Funding source/limit for expenses:** \_\_\_\_\_

**Convener:**

Name \_\_\_\_\_ E-mail address \_\_\_\_\_  
Telephone number \_\_\_\_\_

**Meeting information if applicable\*:** Day \_\_\_\_\_ Time \_\_\_\_\_ Location \_\_\_\_\_

**Ministry team members**

<b>Name</b>	<b>E-Mail Address</b>	<b>Telephone Number</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Would you like to set up a common e-mail address through the Presbytery's web site? \_\_\_\_\_

**THE COMPLETED FORM MUST BE RETURNED TO THE PRESBYTERY OFFICE ([shann@pbygenval.org](mailto:shann@pbygenval.org)). THE PRESBYTERY OFFICE WILL SEND COPIES TO THE STATED CLERK AND TO OTHER APPROPRIATE PERSONS IN THE PRESBYTERY.**

\*The convener needs to secure space. If meetings are to be held at the Presbytery Office, space must be reserved through the Presbytery Office (242-0080). Any changes in days, time, or location need to be communicated to the Presbytery Office.