



**PRESBYTERIAN CHURCH (U.S.A.)
CHURCH LEADERSHIP CONNECTION
100 WITHERSPOON STREET
LOUISVILLE, KY 40202-1396**

Toll Free 1-888-728-7228 ext. 8550 Fax # (502) 569-5870 www.pcusa.org/clc

MINISTRY INFORMATION FORM

Ministry ID 5806

Ministry Name Mendon Church

Mailing Address P.O. Box 188

City Mendon State NY Zip Code 14506

Telephone Number 585-624-1457 Fax Number

Email MendonChurchOffice@gmail.com

Website www.mendonchurch.org Facebook: "MendonChurch" and "MendonChurch!!!"

Congregation or Organization Size(Select one)

- Under 100 members
 101 - 250
members

 251 - 400 members
 401 - 650 members
 651 - 1000 members
 1001 - 1500 members
More than 1500 members
N/A

Average Worship Attendance 50

Church School Attendance

6 Church School Curriculum

Cokesbury Grow



Check if certified as eligible for participation in the Seminary Debt Assistance Program

Ethnic Composition Of Congregation *(in whole %)*
Enter the percentage of each racial ethnic component of your congregation.

- _____ American Indian or Alaska Native
- _____ Asian
- 4% Black or African American (African Native, Caribbean)
- _____ Hispanic Latino/Latina, Spanish
- _____ Middle Eastern
- 1% Native Hawaiian or Other Pacific Islander
- 95% White
- Other _____

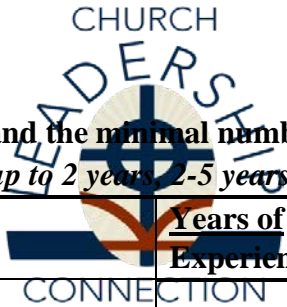
Presbytery Genesee Valley Synod _____ Northeast

Community Type (select one)

- | | | | |
|------------------|----------|------------|------------|
| _____ College | <u>X</u> | Rural | Suburban |
| _____ Small City | | Town | Urban |
| _____ Village | | Recreation | Retirement |
| _____ N/A | | | |

Clerk of Session Contact Information:

Name Wendy Hurley
 Address 3334 Rush Mendon Rd
 City Honeoye Falls State NY Zip Code 14472
 Preferred Phone 585-905-5445 Alternate Phone _____
 Email wendyhurley97@gmail.com FAX _____



***Select below the position to be filled and the minimal number of years of experience required (e.g. no experience, first ordained call, up to 2 years, 2-5 years, 5-10 years, or above 10 years)**

<u>Years of Experience</u>	<u>Position Type</u>	<u>Years of Experience</u>	<u>Position Type</u>
	Solo Pastor		General Assembly Staff
	Head of Staff (Multi-staff Pastor, who supervised two teaching elders and other staff)		Church Business Administrator
	Head of Staff (supervised one teaching elder and other staff)		Executive Director
	Associate Pastor (Christian Education)		Director of Music (non-ordained)
	Associate Pastor (Youth)		Minister of Music (ordained)
	Associate Pastor (Other)		Mission Co-worker (International)
	Pastor (Church Planter, New Worshipping Community)		Christian Educator (Certified)
	Pastor (Transformation/Redevelopment)		Christian Educator (non-certified)
	Pastor Interim		Administrator
min.5 years	Pastor (for a designated term)		Funds Developer
	Pastor (Other Temporary i.e., Supply, Student)		Finance Manager
	Pastor, yoked/parish		Media Specialist
	Co-pastor		Communicator
	Executive Pastor		Coordinator
	Evangelist or Mission Pastor		Youth Director (non-ordained)
	Bi-vocational/Tentmaker		Other
	Chaplain		
	Pastoral Counselor		
	College/Seminary Faculty		
	Seminary Staff		
	Campus Ministry		
	General Presbyter/Executive Presbyter Presbytery Leader		
	Stated Clerk (Presbytery)		
	Synod Executive		
	Mid-Council Program Staff		



You may also specify the position title (if appropriate) Designated Pastor

***Employment Status**

Full Time Part Time Open to Either
 Bi-vocational (able to provide employment through outside partnership)

Is this a yoked congregation? No Yes
(If yes, please complete the Yoked Congregation Detail Form.)

Clergy Couple (Are you open to a clergy couple?) Yes No

Certification/Training (check below the desired certification or training needed for the position):

Interim/Transitional Ministry Training	-	Interim Executive Presbyter Training	_____
Certified Christian Educator	-	Certified Business Administrator	_____
Certified Conflict Mediator		Clinical Pastoral Education Training	_____
Other			

Language Requirements

<input checked="" type="checkbox"/> English	<input type="checkbox"/> Spanish	<input type="checkbox"/> Korean	<input type="checkbox"/> French
<input type="checkbox"/> Arabic	<input type="checkbox"/> Armenian	<input type="checkbox"/> Creole	<input type="checkbox"/> Portuguese
<input type="checkbox"/> Japanese	<input type="checkbox"/> Russian	<input type="checkbox"/> Swahili	<input type="checkbox"/> Burmese
<input type="checkbox"/> Cambodian	<input type="checkbox"/> Indonesian	<input type="checkbox"/> Laotian	<input type="checkbox"/> Thai
<input type="checkbox"/> Vietnamese	<input type="checkbox"/> Taiwanese	<input type="checkbox"/> Cantonese	<input type="checkbox"/> Mandarin Chinese
<input type="checkbox"/> Twi	<input type="checkbox"/> Sign Language	<input type="checkbox"/> Other	

Statement of Faith Required Yes No



Mission Statement

What is your congregation's or organization's Mission Statement?

Mendon Church Mission Statement

Our Vision for Mission

We welcome everyone who comes to worship at Mendon Church. We extend a special greeting to our visitors and thank them for sharing their time with us.

As a body of believers, we, the men, women and children of Mendon Church, seek to follow Christ, growing spiritually in His love. We are committed to a three-fold vision of the Christian Community consisting of:

- **Inviting** all people to discover Jesus Christ and become believers, beginning a lifelong journey of faith as they develop a personal relationship with the Living Lord.
- **Nurturing** believers into disciples through Biblical study, worship, education, fellowship and spiritual growth. We teach His word, we sing His praise and we share in the joys and sorrows of our church family.
- **Demonstrating** the kingdom of God through life -service to others. We reach out in love with our time, talents, hearts, hands and prayers .



(For each narrative question, please limit your responses to no more than 1500 characters including spaces and punctuation.)

1. What is the congregation’s vision for ministry? Additionally, describe how this vision is lived out.

At Mendon Church, we use the tagline, “Growing the Family of Faith”. This phrase captures several aspects of our ministry vision. First, we as a congregation are committed to the Great Commission and spreading the gospel to bring new believers to the faith. We use on-line videos to share sermons, social media to post our activities, and our own website to provide church information. First-time visitors are met with a friendly and welcoming approach. Outreach events also bring people from the local community into our church. Second, we are committed to helping our members and visitors develop a deeper faith. We do this by offering nurturing groups and educational opportunities for all ages. Third, we demonstrate our faith to the broader community by providing services to others and supporting mission groups locally and world-wide.

2. How do you feel called to reach out to address the emerging needs of your community and constituency?

Our church sits at a boundary between affluent suburban communities and rural farmland. Our members come from this wide range of backgrounds, but with a common heart for sound Biblical teaching and fellowship. Mendon Church has a strong family feel as evidenced by the caring manner fellow members show during times of trouble, as well as during fellowship after Sunday service, and through social events. We sense there continues to be a hunger for the Church among those surrounding our building, but who do not enter. We feel called to be intentional about reaching out through publicizing and inviting others to attend church activities, and through sharing our love for others and Christ with visible actions.

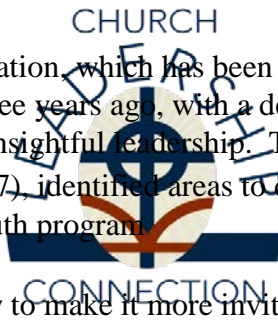
3. How will this position help you to reach your vision and mission goals?

A new pastor will need to work with our church leadership to:

- continue to enhance Mendon Church as a vibrant community of believers,
- rebuild the congregation with renewed spiritual energy following the difficult and prolonged pastoral transition process.

A new pastor must recognize that Mendon Church is expecting to navigate these transitions while maintaining its spiritual character of a loving and joyful church, and not losing sight of its mission to “invite – nurture – demonstrate”.

4. Provide a description of the characteristics needed by the person who is open to being called to this congregation.



Our pastor will need to embrace our congregation, which has been through significant struggle and turmoil since the retirement of our beloved pastor three years ago, with a deep understanding of our unique personality as we look for enthusiastic, and insightful leadership. The Congregational Study, (1/2015), and Session's most recent assessment (1/2017), identified areas to develop in our near future: highest priority is to invest in, and re-vitalize our youth program

- grow the missions program
- further develop our underused facility to make it more inviting and relevant

The following Pastor characteristics are essential to attain those goals:

- can demonstrate a natural ability to develop deep and meaningful relationships with our youth and include them in the opportunities the church offers
- action oriented and energetic leadership for things seen as challenging
- able to seize opportunities and encourage and support others to achieve results
- embrace the responsibility of developing unity of the congregation and be able to connect those who may possess varying points of view
- see conflicts as opportunities
- read situations quickly and use focused listening to identify common ground
- elicit cooperation from others to find mutual solutions
- be astute about how congregations work, know how to get things done through formal and informal channels

5. For what specific tasks, assignments, and program areas will this person have responsibility?

The pastor we are seeking will be the primary worship leader. S/he will be responsible for preparing and preaching a biblically sound message that references specific scripture providing application for present daily life. S/he will work with the music and worship committee to provide meaningful Sunday services that bring all Glory and honor to God.

The pastor will be the primary adult bible study teacher. Mendon seeks to remain a biblically literate body of Christ and has the expectation that the pastor will teach a spiritually meaty bible study that equips students to be fruitful and able to do the work that God calls them to do. (Acts 6:4)

Providing compassionate support for individuals in the congregation is an essential for this pastor. S/he should be prepared and willing to visit, provide counseling, and offer spiritual guidance as needed. S/he will pray with and for God's children (James 5:14) and witness for Christ by shepherding His flock. (James 5:2)

The pastor will be the moderator of session (1 Peter 5:1) which currently meets monthly. This person will be required to mind the overall strategy and vision of Mendon Church (Acts 20:28), equipping the session to set and reach goals through consensus and discernment of God's will (Acts 15:6).



Provide below any links to online information that may help call seekers understand your congregation or organization. (e.g. *organization or community websites, online newsletters, demographic information*) Please note the CLC system does not warehouse links. (Limit characters to 500)

***LEADERSHIP COMPETENCIES**

(Select 10 leadership competencies from the list below that are required for the position.)

THEOLOGICAL/SPIRITUAL INTERPRETER

	Compassionate – having the ability to suffer with others; being motivated by others pain and is called into action as advocate; is motivated by caring for others while concurrently keeping the organizational goals clearly in focus.	X	Hopeful – maintains stability in the moment and hope for the future; provides direction, guidance, and faith when describing basic needs; and helps followers to see a way through chaos and complexity.
X	Preaching and Worship Leadership: Is a consistently effective preacher and worship leader; is able to inspire from the pulpit; communicates a clear and consistent message through sermons that are carefully prepared and artfully delivered; projects the identity and character of the congregation through worship leadership presence.	X	Spiritual Maturity: Shows strong personal depth and spiritual grounding; demonstrates integrity by walking the talk and by responding with faithfulness of purpose; is seen by others as trustworthy and authentic; nurtures a rich spiritual life; seeks the wisdom and guidance of appropriate mentors; is able to articulate a clear and consistent theology.
	Lifelong Learner – individuals who use every experience in life as a potential tool for growth; one who pursues continuing education; and those who build on strengths and seek assistance to improve weaknesses.		Teacher – creates learning environments where students are active participants as individuals and as members of collaborative groups; designs lesson plans that teach concepts, facts, and theology; effectively uses multiple learning tools to reach a wide variety of learners; revises instructional strategies based upon ministry/organization context.

COMMUNICATION

X	Communicator - Advances the abilities of individuals and the organizations through active listening supported with meaningful oral and written presentation of information.		Bilingual – having the ability to use two languages, especially with equal or nearly equal fluency; able to use multiple languages in communication.
	Public Communicator - Demonstrates a comfortable ease when speaking in a variety of settings (both small and large groups); is effective at addressing a variety of topics; can get messages across with the desired effect.		Media Communicator: Has experience developing materials for a variety of written or multimedia forms of communications (print, Internet-based, social media, etc.)
	Technologically Savvy - the ability to navigate successfully the world of technology using software, blogging, multi-media, and websites as tools for ministry.		

CHURCH



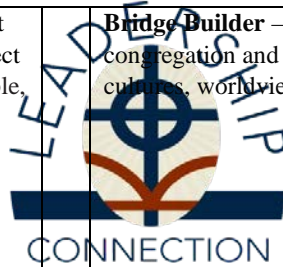
ORGANIZATIONAL LEADERSHIP

	Advisor – an individual others turn to for counsel and guidance; provides coaching; expertise for congregations or other organizations.		Change Agent – having the ability to lead the change process successfully; anchoring the change in the congregation’s/organization’s vision and mission.
X	Contextualization – the ability to assess accurately the context, environment, history, relationships and uniqueness of a congregation or organization.		Culturally Proficient – having solid understanding of the norms, values and common behaviors of various peoples, including direct experience working in multiple cultural and cross-cultural settings.
	Externally Aware - identifies and keeps informed of the polity of the church and/or the organization; maintains current with laws, regulations, policies, procedures, trends, and developments both internally and in the larger society.		Entrepreneurial - leaders that are creative in using resources; identifies opportunities to develop; is willing to take risks, initiates actions that involve a deliberate risk to achieve a recognized benefit or advantage.
	Risk Taker – persons with the ability to take appropriate risk to accomplish needed goals; one who thinks outside the box and who is not afraid of challenging the status-quo.		Task Manager - Assures that effective controls are developed and maintained to ensure the integrity of the organization; holds self and others accountable for rules and responsibilities; can be relied upon to ensure that projects within areas of specific responsibility are completed in a timely manner and within budget; and monitors and evaluates plans, focuses on results and measuring attainment of outcomes.
	Willingness to Engage Conflict: Steps up to conflicts, seeing them as opportunities; reads situations quickly; good at focused listening; can identify common ground and elicit cooperation from others in crafting mutual solutions.	X	Decision Making: Makes effective decisions, balancing analysis, wisdom, experience, and judgment; is aware of the long term implications of choices made; is generally regarded as offering solutions and suggestions that are correct and effective.
	Organizational Agility: Is astute about how congregations and/or organizations work; knows how to get things done through formal and informal channels; understands the importance of supporting good policy, practice, and procedure; appreciates the power in the culture of a congregation; is politically savvy.	X	Strategy and Vision: Sees ahead clearly, keeping focused on the larger picture; can anticipate future consequences and trends accurately; is future oriented; casts a compelling and inspired vision for a preferred future; sees possibility; crafts breakthrough strategies.
	Financial Manager – deliver results by maximizing organizational effectiveness and sustainability through the best use of available financial resources; allocates and manages finances transparently; implements strategies to achieve operational efficiencies and value for money; puts in place rigorous and comprehensive financial accountability systems.		Funds Developer – maintains the ability to solicit donations used to fund the budget of the organization; effectively expresses the needs for funds to potential donors; responsible for adding new potential donors to the organization's contact list; prepares statement of planned activities and enlists support for mission initiatives.
X	Collaboration: Has a natural orientation toward getting people to work together; shares wins and successes; fosters open dialogue; lets people finish and be responsible for their work; creates strong feelings of belonging among group members; is a good judge of talent and can accurately assess the		

strengths and limitations of others.		
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INTERPERSONAL ENGAGEMENT

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X	<p>Interpersonal Engagement - Displays a consistent ability to build solid relationships of trust and respect inside and outside of the organization; engage people, organizations, and partners in developing goals, executing plans, and delivering results; use negotiation skills and adaptability to encourage recognition of joint concerns, collaboration, and to influence the success of outcomes.</p>	<p>Bridge Builder – possessing a certain responsibility for the unity of the congregation and or organization; works to connect people of different cultures, worldviews, and theological positions.</p>
X	<p>Motivator - Creates and sustains an organizational culture which permits others to provide the quality of service essential to high performance. Enables others to acquire the tools and support they need to perform well; and influences others toward a spirit of service and meaningful contributions to mission accomplishment.</p>	<p>Personal Resilience: Learns from adversity and failure; picks up on the need to change personal, interpersonal, and leadership behaviors; deals well with ambiguity; copes effectively with change; can decide and act without having the total picture; comfortably handles risk and uncertainty; seeks feedback; expresses personal regret when appropriate</p>
	<p>Initiative: Demonstrates ambition is highly motivated; is action oriented and full of energy for things seen as challenging; seizes opportunity; pushes self and others to achieve desired results.</p>	<p>Flexibility - Adapts behavior and work methods in response to new information, changing conditions, unexpected obstacles, or ambiguity; remains open to new ideas and approaches; and works concurrently on related and conflicting priorities without losing focus or attention.</p>
	<p>Self Differentiation: Demonstrates strong and appropriate personal boundaries in relationships; has a healthy appreciation of self, without being egotistical; is emotionally mature; can maintain a less- anxious presence in the midst of turmoil; is not overly dependent upon outside affirmation; works to build a strong personal support system.</p>	

***COMPENSATION AND HOUSING:** A range is needed for matching purposes. The maximum salary is not published anywhere. Effective salary is cash salary plus housing allowance or manse value and other compensation considered “effective salary” by the Board of Pensions of the PC (U.S.A.)

See Effective Salary Definition at [Board of Pensions](#).

Minimum *Effective* Salary \$22500 _____

Maximum *Effective* Salary___ Housing Type

Manse _____

X _____ Housing Allowance

_____ Open To Either (Manse or Housing Allowance)

_____ Not Applicable (*For Non-pastoral Positions Only*)

CHURCH
LEADERSHIP
CONNECTION
***EQUAL EMPLOYMENT OPPORTUNITY**

The unity of believers in Christ is reflected in the rich diversity of the Church's membership. In Christ, by the power of the Spirit, God unites persons through baptism regardless of race, ethnicity, age, sex, disability, geography, or theological conviction. There is therefore, no place in the life of the Church for discrimination against any person. The Presbyterian Church (U.S.A.) shall guarantee full participation and representation in its worship, governance, and emerging life to all persons or groups within its membership. No member shall be denied participation or representation for any reason other than stated in this Constitution. (F-1.0403)

Each Pastor Nominating committee and Search committee is expected to undertake its search for a Teaching Elder in a manner consistent with the good news that in the church "...as many of you as were baptized into Christ have put on Christ. There is neither Jew nor Greek, there is neither slave nor free, there is neither male nor female; for you are all one in Christ Jesus."

Has the Pastor Nominating Committee and Search Committee affirmed its intention to follow the Form of Government in this regard?

Yes

No

REFERENCES (Limit 3)

Below, please list three persons who know your congregation. You might list your Presbytery leadership, a neighboring pastor, or other persons whom you believe can give a clear and accurate reference for your congregation.

Name: Rev. Thomas Wickett

Address: 222 North Bloomfield Road, Canandaigua, NY 14424

Phone Numbers: 585-410-5851

Relation: Pulpit supply pastor and long-time friend of Mendon Church E-mail:
twickett2304@gmail.com

Name: Rev. Amy Fowler

Address: Presbytery of Genesee Valley,
1190 Winton Road South, Rochester, NY
14618

Phone Numbers: 585-354-1225

Relation: Leader – Presbytery of the Genesee E-mail:
presbyteryleader@pbygenval.org



Name: Rev. Ed Hoener
 Address: 3553 Pebble Beach Road/ Lakeville, NY 14480
 Phone Numbers: 585-447-0859
 Relation: Interim Pastor – Mendon Church – October 2014 – October 2015 E-mail:
edhoener1@gmail.com

***Pastor Nominating Committee/Search Committee Chairperson/Mid-council Search Committee Chairperson:**

Name: Wendy Hurley
 Address: 3334 Rush Mendon Rd
 City: Honeoye Falls State NY Zip Code 14506
 Preferred Phone: 585-905-5445 Alternate Phone:
 E-mail Address for PNC Communications (required): wendyhurley97@gmail.com

ENDORSEMENTS

Pastor Nominating Committee/ Search Committee [signed by } Wendy Hurley Date 4/18/17
Signature

Clerk of Session [signed by] Wendy Hurley Date 4/18/17
Signature

Presbytery [signed by] Amy Williams Fowler Date 4/19/17
Signature